

Trustee of the Grace Kelly Childhood Cancer Trust Role Description

The duties of a trustee are as follows:

- Ensuring that the Grace Kelly Childhood Cancer Trust pursues its purposes, as defined in its governing document
- Ensuring that the GKCCT complies with its constitution, charity law, company law and any other relevant legislation or regulations
- Ensuring that the GKCCT applies its resources exclusively in pursuance of its charitable objects (i.e. the charity must not spend money on activities that are not included in its own objects, however worthwhile or charitable those activities are) for the benefit of the public
- Ensuring that the organisation defines its goals and evaluates performance against agreed targets
- Safeguarding the good name and values of the Grace Kelly Childhood Cancer Trust
- Ensuring the effective and efficient administration of the organisation, including having appropriate policies and procedures in place
- Ensuring the financial stability of the organisation
- Protecting and managing the property of the charity and ensuring the proper investment of the charity's funds
- Following proper and formal arrangements for the appointment, supervision, support, appraisal, and remuneration of the director of the Trust.

In addition to the above statutory duties, each trustee should use any specific skills, knowledge or experience they have to help support the board of trustees to reach sound decisions.

This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, or other issues in which the trustee has special expertise.

Person specification

- A commitment to the organisation
- A willingness to devote the necessary time and effort
- Strategic vision
- Good, independent judgement
- An ability to think creatively
- A willingness to speak their mind
- An understanding and acceptance of the legal duties, responsibilities, and liabilities of trusteeship
- An ability to work effectively as a member of a team

About the Grace Kelly Childhood Cancer Trust and our work:

The Grace Kelly Childhood Cancer Trust was set up in memory of Grace, who passed away at the age of 4, from a rare form of childhood cancer. Grace left behind a wish to help other children. Through her legacy (and now the legacy of a number of other children too), we are working to support so many other children. We are dedicated to fighting childhood cancer, the biggest medical cause of death of children in the UK.

The Grace Kelly Childhood Cancer Trust is a small but growing charity with much of its work central to Worcestershire. We were founded in 2016 in Worcestershire, Grace's hometown, and it is here that we remain based. We do carry out national work too in terms of awareness and funding research, but we are dedicated to helping support our local children with cancer too.

Childhood cancer is not as rare as many may think. It affects 1 in every 500 children before the age of 15. This is why we are working so hard.

Our work so far



700,000 AWARENESS CARDS DISPERSED

700,000 paper copies of our awareness cards have now gone out. We have also reached over a **MILLION** readers with our card electronically and in advertisements. We very much concentrate on schools in the local area, making sure that cards are provided to all schools that want them. Working towards early diagnosis.



FUNDING VITAL RESEARCH

To date, we have funded **£270,000** of research into childhood cancers. This is vital to keep working towards finding more effective and kinder treatments for children with cancer and to work towards earlier diagnosis for these children. We have also produced 17 different evidence based publications for the families affected by childhood cancer.



FROM HOSPITAL BED TO CLASSROOM

We are currently renting three AV1 robots for local children to help them link back to the classroom using technology whilst they are isolated during treatment for cancer. The response to these robots (also used by the department of education) has been amazing. We plan to extend this scheme markedly over the upcoming year.



SUPPORT FOR LOCAL FAMILIES AT DIAGNOSIS

Support is crucial for families affected by childhood cancer. The GKCCT provides non means tested support grants to all families that have a child diagnosed with cancer in Worcestershire, Herefordshire, Gloucestershire and South Devon.



SUPPORT FOLLOWING RELAPSE

The GKCCT provide financial and emotional support to families whose child sadly relapses or passes away as a result of cancer in Worcestershire or Herefordshire. This is to help with the increased costs that they may be facing. Helping families at the time they need it most.

A Covid-19 Update

Throughout the covid-19 pandemic, we have been working hard to provide support to local families that need our help more than ever. We have been delivering support packs of food and supplies to families in Worcestershire and have been awarding covid financial support grants to families affected by childhood cancer in Worcestershire, Herefordshire and Gloucestershire. At this difficult time for everyone (especially our families), we have been proud to be able to provide this much needed support to those that need it most.